



Graduation Day | UG Batch of 2025

General Instructions

Date: 13th September 2025

Reporting Time: 8.00 AM

Registration Venue: Lab Block, Ground Floor

Event Venue: Sports Ground, BMSIT&M

1. GUESTS:

- A maximum of TWO guests per degree receiving candidate will be permitted to accompany the candidate.
- Degree will be awarded to candidates only, on the Graduation Day. Certificates will not be handed over to parents/representatives on 13th September 2025.
- Those candidates who are not able to attend the Graduation Day can collect their certificates at the COE office after 15th September 2025 with prior intimation to coe@bmsit.in.

2. DRESS CODE:

Candidates should dress up in formal attire including footwear.

The dress colour should be **White or Ivory or Cream.**

3. GRADUATION DAY STOLES:

During registration on 13th September 2025 between 8 am to 9.30 am at BMSIT&M, each registered candidate will be provided with the stole to be worn around neck. This stole is exclusively given to the candidate and hence need not be returned after the Graduation Day.

4. ON ARRIVAL AT CAMPUS

- Please ensure you reach the registration counter at 8.00 AM.
- Please report to the respective department's registration desk at **Lab Block, Ground Floor**. Mark your arrival and obtain your assigned Identification number [Sticker]. Collect your Stole and ensure that, you wear your ID sticker on the Stole without fail.
Note: Registration Counters close at 9.30 AM sharp.
- Enter the Graduation Day Venue located at Sports Ground. Entry to the Graduation Day Venue will be closed after 10.00 AM.
- Prohibited Items: Handbags, cameras, umbrellas, cellular phone, etc. are strictly prohibited inside the Auditorium.
- Occupy the designated seats as per the allotted IDENTIFICATION NUMBER.
- Parents/Guests are not permitted to sit along with the graduates. They may occupy seats designated for them at the Graduation Day ceremony venue.



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5. DURING THE GRADUATION DAY CEREMONY

- Silence must be maintained throughout the Ceremony by graduates and attendees.
- Please remain seated unless instructed otherwise.
- Upon arrival of the procession at the Venue, please stand-up and remain standing till the Chief Guest and other dignitaries are seated.
- Stand-up for the Naada Geethe, Pledge and National Anthem.
- During Degree Certificate distribution, Candidates will be directed to proceed to the stage based on their assigned Number. (Follow the directions of staff coordinator on job).
- When your names are called to receive certificate on stage, please follow the directions of the staff coordinator responsible for the same.
- On the stage, before receiving the certificate from the Chief Guest/Dignitaries, bow once to the Chief Guest/Dignitaries. While receiving the certificate, pose to the photograph. Bow again, before leaving the stage.
- After receiving the certificate, please follow your row of fellow graduates and return to your previously designated seat. (Follow the directions of staff coordinator on job).
- Photography is strictly prohibited during the Ceremony. Official photographers will take the photographs of all the Candidates receiving the certificates and the same will be made available online (downloadable version till 30th September 2025).
- Use of mobile phone is strictly prohibited during the ceremonial program. All candidates, guests and attendees should keep their mobile phones **switched-off** till the end of the ceremony.
- No candidate or guest or attendee will be permitted to leave the Event premises during the Ceremonial event.

6. AFTER THE CEREMONY

Please stand-up and remain standing till the procession leaves the Auditorium.

7. PARKING IN THE CAMPUS

As limited parking is available within the campus, participants are requested to make suitable arrangements to reach the venue. Parking will be allowed on a first cum first serve basis and cannot be guaranteed to all participants. Your cooperation is requested.

All the candidates/accompanies/guests are cordially invited to join for lunch in the designated dining area after the completion of the programme.

Dr. SANJAY H.A.
PRINCIPAL